



## Privacy Statement

This privacy statement covers the website [www.metalgoods.it](http://www.metalgoods.it) which is operated by METAL GOODS S.R.L.. Your privacy is important to us. We want to make your experience on the Internet enjoyable and to foster your trust in electronic commerce as a whole.

This privacy statement is an integral part of our website and the services offered to you and cannot, in any way, be separated from the User Agreement or from the membership, usage or transaction process. If you do not agree to our privacy policy in whole, you must not use our website.

Content of the Privacy Statement:

1. Information collected online about you.
2. Information use.
3. Communications from the site.
4. Sharing of Information
5. Notification of changes in the privacy statement

If you have questions or concerns regarding this statement, you should contact METAL GOODS S.R.L. customer service by email.

### ***Information Collected Online About You***

When you make a booking/order (hotel, room, flight, product, service) through METAL GOODS S.R.L. site, we ask you to provide personally identifiable information by filling out and submitting a form. This information includes your name, home or work telephone number, fax number, e-mail address, and your credit card number, expiry date and home address. We use this information to process your booking/order and to confirm all the details and status by e-mail.

When you return to the METAL GOODS S.R.L. site, you can review your booking under a specific link on the home page. You can access this information using your e-mail address and/or password.

You may request details of all information held about you by us at any time.



## ***Information Use***

### **Cookies**

METAL GOODS S.R.L. site uses cookies.

Cookies are small pieces of information that are stored by your browser on your computer's hard drive. They enable METAL GOODS S.R.L. to provide features such as remembering aspects of your last search to make subsequent searches faster. Cookies can be deleted from your hard drive if you wish. Most web browsers automatically accept cookies, but you can change your browser settings to prevent that. Even without a cookie you can use most of the features on the web site. Our cookies do not contain any personally identifying information.

### **Log Files**

Like most standard Website servers we use log files. These includes internet protocol (IP) addresses, browser type, internet service provider (ISP), referring/exit pages, platform type, date/time stamp, and number of clicks. These files enable the analysis of trends, the administration of the site, the tracking of user's movement in the aggregate, the diagnosis of problems with our servers and the collection of broad demographic information for aggregate use.

IP addresses, etc. are not linked to personal information.

### ***Communications from the Site***

Immediately after successfully completing the booking/order process, we will send you an e-mail with the review of the product/service you have selected. This e-mail will also contain your booking/order number. You will receive this only once per transaction.

### ***Sharing of information***

#### **Legal Disclaimer**

Although we make every effort to preserve user privacy, METAL GOODS S.R.L. may be required by law to disclose information you have provided in obtaining our product/service. METAL GOODS S.R.L. may also disclose information against someone who poses a threat to METAL GOODS S.R.L.'s interests (such as customer fraud) or whose activities could bring harm to others.

#### **Aggregate Information (non-personally identifiable)**

We share aggregated demographic information with our partners and advertisers. This is not linked to any personal information.



## **Third Party Intermediaries**

We use an outside credit card processing company and bank check processing company to bill users for goods and services. These companies do not retain, share, store or use personal information for any other purpose.

## **Suppliers**

We provide information about the service/product requested on METAL GOODS S.R.L. to the suppliers whose will carry out the booking/order. METAL GOODS S.R.L. offers products from suppliers that are reputable companies, we have not placed limitations on these suppliers from using or disclosing your information without your permission. Therefore, we encourage you to review the information privacy statements of any suppliers whose product/service you purchase on METAL GOODS S.R.L.. In addition, these suppliers may also contact you as necessary to obtain additional information about your confirmed booking/order.

## **Affiliated Websites**

If you were referred to METAL GOODS S.R.L. from another website, we will not share any personal information about you to the referring website. METAL GOODS S.R.L. believes that the website companies from which you were referred to us are reputable companies, we have not placed limitations on the referring website companies from using or disclosing your information without your permission. However, we encourage you to review the information privacy statements of any website that referred you to METAL GOODS S.R.L..

## **Security**

While we use SSL encryption to protect sensitive information online, we also do everything in our power to protect user-information off-line. All of our user's information, not just the sensitive information mentioned above, is restricted in our offices. Only employees who need the information to perform a specific job (for example, our billing clerk or a customer service representative) are granted access to personally identifiable information. Furthermore, all employees are kept up-to-date on our security and privacy practices. Every time new policies are added, our employees are notified and/or reminded about the importance we place on privacy, and what they can do to ensure our user's information is protected. Finally, the servers that store personally identifiable information are in a secure environment, in a locked facility.

## **Updating/Deleting Personal Information**

If a user's personally identifiable information (such as zip code, phone, email or postal address) changes or if a user no longer desires our service, we provide a way to correct, update or delete/deactivate user's personally identifiable information. Members can change their personal information on the member profile page of our website. Members and users can all e-mail our Customer Support or by contact us by telephone or postal mail.



## ***Notification of changes in the privacy statement***

If we decide to change our privacy statement , we will post those changes on this page, the homepage, and other places we deem appropriate so our users are always aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it.

If, however, we are going to use user's personal information in a manner different from that stated at the time of collection we will notify users on line. Our advice to the user is to periodically check this present privacy statement, in order to be up-to-date on the ways we manage personal data.